



Want to gain experience or use existing skills, give back to your community, and improve your wellbeing?

Consider volunteering with us!

## Volunteers Wanted for our Retail Division

### Retail Assistants

- Locations: Paraparaumu, Porirua, Tawa, Newlands, Thorndon, Karori, Kilbirnie, Miramar
- Shifts available: Weekdays: 10am-1pm or 1pm-4pm\*,  
Saturdays: 10am-2pm\* (all stores except Miramar), 10am-1pm or 1pm-4pm (Miramar only)  
Sundays: 11am-2pm (Miramar and Newlands stores only)
- Volunteers are responsible for customer service, sales, merchandising, pricing and general shop duties.

### Sorters

- Locations: Paraparaumu, Porirua, Tawa, Newlands, Thorndon, Karori, Kilbirnie, Miramar, Porirua Warehouse
- Shifts available: timing is flexible and the volunteer can nominate any weekday to work
- The role involves sorting clothing, linen, books and hard stock (e.g. kitchenware)
- Some people are also trained as electrical testers at Porirua, Newlands and Miramar

### Truck Drivers (no HT required) and Truck Hands

- Location: volunteers start from Porirua and collect goods from locations throughout the Wellington area
- Shifts available: Weekdays and Saturdays 9am-3pm approx
- Role involves heavy lifting, utilizing our trucks to collect donated goods, unloading and loading.

### Administration Support

- Location: Porirua
- Shifts available: 1 permanent day per week or on call, or as part of a special 80hr Database Update Project

### Trade Me Sales Support - wrapping parcels

- Location: Porirua
- Shift available: Mondays, hours flexible

### Interested?

If you would like to be part of our team here at Mary Potter Hospice we would love to hear from you. Please contact Kiri Tuitapa (Retail Administrator) (04) 237 2300 or [kiri.tuitapa@marypotter.org.nz](mailto:kiri.tuitapa@marypotter.org.nz). You can find more information about Mary Potter Hospice on our website [www.marypotter.org.nz](http://www.marypotter.org.nz)